



CATOOSA COUNTY RECREATION DEPARTMENT
749 Pine Grove Road
Ringgold, GA. 30736

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www.catoosarec.com

JACK MATTOX RECREATION COMPLEX

2012 RENTAL CONTRACT

Rates and Guidelines

Two (2) days or longer event:

Monday thru Friday (3 games or less)	\$100.00 per field per day*
Monday thru Friday (4 games or more)	\$125.00 per field per day*
Saturday and Sunday	\$125.00 per field per day*

** Note: Lights are powered off at exactly 12:00am midnight*

One (1) day tournament/event:

\$150.00 per field per day*

** The Lights to each field will be powered off at 12:00am midnight. If, under the One (1) Day Tournament Format, circumstances exist where a field(s) is still playing at 12:00am midnight the tournament director has an option to continue play past 12:00am at a rate of \$100 per field.*

Director
Chris Simpson
Chris.Simpson@catoosa.com

Athletic Coordinator
Adam Wilson
Adam.Wilson@catoosa.com

Administrative Assistant
Dianne Poteret
Dianne.Poteret@catoosarec.com

Maintenance
Mickey Forster Mike Fowler
Rick Hazelwood David Stokes



MEMBER OF GEORGIA RECREATION & PARK ASSOCIATION



Responsibilities: Catoosa County Recreation Dept.

1. Maintenance / preparation of fields, *WEATHER PERMITTING* *

* Catoosa County Recreation Department (CCRD) staff will be onsite during all tournaments. During inclement weather, CCRD staff members will advise the Tournament Director IF and WHEN fields can be prepared for play.

2. Security
3. Bathroom maintenance (**exception: upstairs bathrooms...see below**) and stocking of supplies for all bathrooms
4. Maintenance and supervision of Park grounds
5. Management of concessions

Responsibilities: Lessee / Renter

1. purchase accident and liability insurance with Jack Mattox Park listed as an additional insured. Provide a copy to CCRD prior to tournament. Tournament WILL NOT begin until copy of insurance is received.
2. operation of admission gate. Lessee shall not set up admission gate at main entrance to Park. Admission gates should be set up at the roll gate entrances located on the runways near the outfield fencing. Additionally, lessee shall open a 2nd admission gate if the tournament is being played on Field Pod 1 thru 4 AND any field to Field Pod 5 thru 7. Lessee retains all gate monies
3. furnish and pay scorekeepers if used.
4. The Lights to each field will be powered off at exactly 12:00am midnight. Tournament Directors should schedule games accordingly (including a plan for getting behind schedule due to normal tournament interruptions) in order to make sure all games have concluded by this time.
5. **MUST** clean the upstairs area, upstairs bathrooms, and scorekeeper booths completely of all trash and debris. A \$100 fee will be added to the field rental if this is not properly done.
6. May contract vendors to set up during the tournament. Contract vendors can not sell any items such as food, drinks, candy, etc... or any other items sold through the concessions. All vendors must be approved by CCRD. Lessee retains 100 % of ALL commission monies negotiated from sales of the vendor(s).



Cancellation / Inclement Weather Policy

- a) CCRD should be notified of any **NON-WEATHER RELATED** cancellations at least three (3) days prior to tournament starting date. Failure to notify within this time specification will result in a **\$100.00** fee.
- b) CCRD will make every reasonable and realistic effort to get fields playable during inclement weather. Once a field is prepared or playable and games have transpired on that field the full “per field per day” rental fee is due.

Joint Responsibilities: Catoosa County Recreation Dept. and Lessee / Renter

- 1. During inclement weather, the cost for any materials used to keep the fields playable will be split 50-50 between the lessee/renter and CCRD.
- 2. Labor costs for CCRD staff scheduled during the tournament will be split 50-50 between the lessee/renter and CCRD. The amount owed by the lessee/renter for a ***2 day or longer tournament*** will be **\$350.00**. The amount owed by the lessee/renter for a ***1-day tournament*** will be **\$175.00**.

Tournament Date: _____ - _____, 2012

Lessee Date: _____

Recreation Director Date: _____

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