



Catoosa County Parks & Recreation

JACK MATTOX RECREATION COMPLEX

[2018 RENTAL CONTRACT](#)

Rates and Guidelines

Two (2) days or longer event:

Monday thru Friday (3 games or less)	\$125.00 per field per day*
Monday thru Friday (4 games or more)	\$150.00 per field per day*
Saturday and Sunday	\$150.00 per field per day*

** Note: Field lights are powered off at exactly 12:00am midnight for two day or longer events.*

One (1) day tournament/event:

\$150.00 per field per day*

** The Lights to each field will be powered off at 12:00am midnight. If, under the One (1) Day Tournament Format, circumstances exist where a field(s) is still playing at 12:00am midnight the tournament director has an option to continue play past 12:00am at an additional charge of \$100 per field.*

** CCPR reserves the right to cancel any tournament that does not have at least 12 teams committed to play.*

Responsibilities: Catoosa County Parks & Recreation

1. Maintenance / preparation of fields, **WEATHER PERMITTING** *

* Catoosa County Parks & Recreation (CCPR) staff will be onsite during all tournaments. During inclement weather, CCPR staff members will advise the Tournament Director IF and WHEN fields can be prepared for play.

- 2. Security
- 3. Bathroom maintenance (**exception: upstairs bathrooms...see below**) and stocking of supplies for all bathrooms
- 4. Maintenance and supervision of Park grounds
- 5. Management of concessions

Responsibilities: Lessee / Renter

1. purchase accident and liability insurance with Jack Mattox Park listed as an additional insured. Provide a copy to CCPR prior to tournament. Tournament WILL NOT begin until copy of insurance is received.
2. operation of admission gate. Lessee shall not set up admission gate at main entrance to Park. Admission gates should be set up at the roll gate entrances located on the runways near the outfield fencing. Additionally, lessee shall open a 2nd admission gate if the tournament is being played on Field Pod 1 thru 4 AND any field to Field Pod 5 thru 7. Lessee retains all gate monies
3. furnish and pay scorekeepers if used.
4. The Lights to each field will be powered off at exactly 12:00am midnight. Tournament Directors should schedule games accordingly (including a plan for getting behind schedule due to normal tournament interruptions) in order to make sure all games have concluded by this time.
5. **MUST** clean the upstairs area, upstairs bathrooms, and scorekeeper booths completely of all trash and debris. A \$100 fee will be added to the field rental if this is not properly done.
6. May contract vendors to set up during the tournament. Contract vendors can not sell any items such as food, drinks, candy, etc... or any other items sold through the concessions. All vendors must be approved by CCPR. Lessee retains 100 % of ALL commission monies negotiated from sales of the vendor(s).

Cancellation / Inclement Weather Policy

- a) CCPR should be notified of any **NON-WEATHER RELATED** cancellations at least three (3) days prior to tournament starting date. Failure to notify within this time specification will result in forfeiture of future dates.
- b) CCPR will make every reasonable and realistic effort to get fields playable during inclement weather. Once a field is prepared or playable and games have started on that field the full “per field per day” rental fee is due.

Joint Responsibilities: Catoosa County Parks & Recreation and Lessee / Renter

1. During inclement weather, the cost for any materials used to keep the fields playable will be split 50-50 between the lessee/renter and CCPR.
2. Labor costs for CCPR staff scheduled during the tournament will be split 50-50 between the lessee/renter and CCPR. **The amount owed by the lessee/renter is listed below:**

- | | |
|-------------------------------|-------------------------------|
| (1) Day Tournament = \$225.00 | (2) Day Tournament = \$400.00 |
| (3) Day Tournament = \$550.00 | (4) Day Tournament = \$675.00 |

Tournament Date: _____ - _____, 2018

_____ Date: _____

Lessee

_____ Date: _____

Athletics Director